



Williams Syndrome Ireland

# **WSI Child Safeguarding Risk Assessment Statement**

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**WSI Governance**

Revision: 2.0  
Date: 21/02/2024  
**RCN 20024123**

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## Child Safeguarding Risk Assessment Template

In accordance with Section 11 of the Children First Act 2015, the following is the Written Risk Assessment of Williams Syndrome Ireland.

### 1. List of Association Activities

#### 1.1. General

- Recruitment of volunteers for association activities -
- Training of WSI personnel (WSI Committee and Volunteers) in Child Protection matters
- Training of volunteers on understanding WS
- Appropriate supervision of WS attendees during WSI activities
- Use of video/photography/ other media to record WSI events
- Critical Incident Management

#### 1.2. Fionnuala Tynan's WS Camp "Limerick Summer Camp"

- Administration of Medicine/Administration of First Aid
- Care of members with WS, including intimate care needs
- Classroom teaching
- Outdoor and community activities
- Use of toilet/changing /shower areas in residential summer camps
- Trips/outings
- Shared use of camp premises with other organisations
- Management of external doors and gates

### 2. Identified Risks

WSI has identified the following risk of harm in respect of its activities

- Risk of harm not being recognised by committee and/or volunteers
- Risk of harm not being reported properly and promptly by personnel
- Risk of member with WS being harmed by a fellow WSI member during WSI activities
- Risk of member with WS being harmed by volunteer or guest to WSI during WSI activities
- Risk of harm due to inadequate supervision during WSI activities
- Risk of harm due to inappropriate relationship/communications between members with WS and another member or volunteer
- Risk of harm due to members with WS inappropriately accessing/using social media, phones and other devices during WSI activities
- Risk of harm to member with WS while receiving intimate care
- Risk of emotional harm due to inadequate supports
- Risk of harm caused by member of WSI/volunteer accessing/circulating inappropriate material via social media, texting, digital device or other manner.
- Risk of harm to member with WS due to error with administration of medicine.



### 3. WSI Risk Management Procedures

WSI has the following procedures in place to address the risks of harm identified in this assessment

- Vetting: all committee members and volunteers are vetted.
- Child/Vulnerable Adult Protection Policy available at summer camps. DLP makes all volunteers aware of procedures.
- Training of the DLP and DDLP
- Intimate care policy updated annually by ...[should we use term 'policy or procedure']
- Handbook for volunteers is reviewed and updated if necessary annually by Committee after AGM
- Supervision reviewed and updated if necessary annually by Committee after AGM.
- Health and Safety Policy reviewed and updated if necessary, annually by Committee after AGM
- Code Of Behaviour reviewed and updated if necessary annually by Committee after AGM
- Social media policy reviewed and updated if necessary annually by Committee after AGM.
- Anti-Bullying policy reviewed and updated if necessary annually by by Committee after AGM.
- Critical Incident Management Team in place. Policy reviewed annually by ...

Important Note: It should be noted that risk in the context of this risk assessment is the risk of “harm” as defined in the Children First Act 2015 and not general health and safety risk.

In undertaking this risk assessment, WSI has endeavoured to identify as far as possible the risks of harm that are relevant to this association and to ensure that adequate procedures are in place to manage all risks identified. While it is not possible to foresee and remove all risk of harm, WSI has in place the procedures listed in this risk assessment to manage and reduce risk to the greatest possible extent. This risk assessment has been completed by the committee on ..... [date]. It shall be reviewed as part of WSI’s annual review of its Child Safeguarding Statement.

Signed \_\_\_\_\_ Date \_\_\_\_\_

**Chairperson**

Signed \_\_\_\_\_ Date \_\_\_\_\_

**Secretary**

